

APPENDIX 7
FORMS ACKNOWLEDGING RECEIPT
AND READING OF THIS POLICY

Policy for the Safety of Children in
Matters of Sexual Abuse, Revised 2016
Diocese of Cleveland
Acknowledgement Form

I have received and carefully read a copy of this Diocesan Policy.

I understand that I am responsible for complying with the policy as stated.

I further understand that any questions regarding this Policy should be referred to the
Diocesan Legal Office.

I also understand that the Diocese of Cleveland reserves the right to change, modify and/or
revise any part of this policy at any time.

I participated in the mandatory in-service on the 2016 Revised Policy for the Safety of
Children in Matters of Sexual Abuse and the Standards of Conduct on (date) _____

Signature _____

Name (Please print clearly) _____

Parish/Assignment _____

Position (or volunteer activity) _____

Date _____

**Please return this acknowledgment form to the parish/agency/organization in which you
are working or volunteering.**

Standards of Conduct for Ministry, Revised 2016
Diocese of Cleveland
Acknowledgment Form

Employees and Volunteers

I have received a printed or electronic copy of the *Standards of Conduct for Ministry* (Revised, 2016). I have read and understand these *Standards of Conduct* and I agree to abide by them. I understand that a violation of these standards can result in disciplinary action, up to and including termination as an employee or volunteer and/or removal from ministry.

I participated in the mandatory in-service on the 2016 Revised Policy for the Safety of Children in Matters of Sexual Abuse and the Standards of Conduct on (date) _____.

Signature _____

Name (Please print clearly) _____

Parish/Assignment _____

Position (or volunteer activity) _____

Date _____

The signed *Standards of Conduct for Ministry* Acknowledgment Form shall be kept in employee personnel files at the agency/parish/school or in a general volunteer file at the agency/parish/school.