



## Semester Examination Schedule: December 2017

### Project or Performance-Based Exams:

- Students should follow teacher directions regarding semester evaluation/assessment for the project/performance-based course exam.
- Even if the semester exam involves a performance or production piece, students still report to their class blocks on each exam day according to the schedule below as there may be further evaluative processes. The only exception is the ELB time. **Students DO NOT need to report to school for their ELB time.**

MONDAY December 18	TUESDAY December 19	WEDNESDAY December 20	THURSDAY December 21
Block 1 Exam: 8:15 AM – 9:35 AM	Block 3 Exam: 8:15 AM – 9:35 AM	Block 5 Exam: 8:15 AM – 9:35 AM	Block 7 Exam: 8:15 AM – 9:35 AM
Break: 9:35 – 9:50 AM	Break: 9:35 – 9:50 AM	Break: 9:35 – 9:50 AM	Break: 9:35 – 9:50 AM
Block 2 Exam: 9:50 – 11:10 AM	Block 4 Exam: 9:50 – 11:10 AM	Block 6 Exam: 9:50 – 11:10 AM	Block 8 Exam: 9:50 – 11:10 AM

### General Directions:

1. ALL students report to **BOTH** of their class blocks each exam day according to the schedule above. Students who have an ELB **DO NOT** need to report to school during the ELB time. However, academic coaches will be available in the SND Learning Commons to assist with exam preparation.
2. Students will be dismissed from school at 11:10 AM each day. If students need to wait for transportation, they must wait in the cafeteria or the SND Learning Commons.
3. Extended-time exams will be administered in the Pat and Janet O'Brien Center.
4. Buses will run at the regular times on exam days. Students who arrive before 8:15 AM should report to the cafeteria or the SND Learning Commons.
5. The cafeteria staff will sell beverages and snacks for students who will remain at school after 11:10 AM to study or to wait for transportation. Students may also bring their own lunches.
6. **Students who miss an exam because of illness must have a doctor's excuse in order to be permitted to take the exam.** The penalty for an unexcused missed exam is an F on that exam. Students who arrive late for an exam forfeit the time missed.
7. Students taking an exam must remain in the exam room for the entire testing period. Students should bring something to read or study in the event that the exam is completed early.
8. **All personal electronic devices in the exam room must be turned off.** Students should follow other specific directions of their teachers regarding electronic devices.
9. Families needing emergency arrangements for exams, e.g., medical or funerals, should contact Mrs. Teeples at 440.279.1065. Vacations and college days may not be taken on exam days.
10. School cancellation: If school should be canceled on an exam day, we will text you a revised plan for exam days.